

Physician Connect - Enroll a Landline Phone in Duo for HS Apps

HS Apps Citrix now requires Multi-Factor authentication (MFA) outside of Health System Facilities.

To use MFA, in addition to entering your userid and password you must use a registered device (usually a smart phone or landline) as an authentication token.

If you have never registered a device in Duo security MFA, use these instructions to register a land line phone.

If you have registered a device for EPCS or AnyConnect VPN, then you do not have to register another device.

If you already have a device registered for EPCS or VPN but want to register a different device, do not use these instructions. Instead use guide "Enroll an Additional Device for HS Apps".

There are separate guides for registering smart phones and cell phones.

Step-by-Step

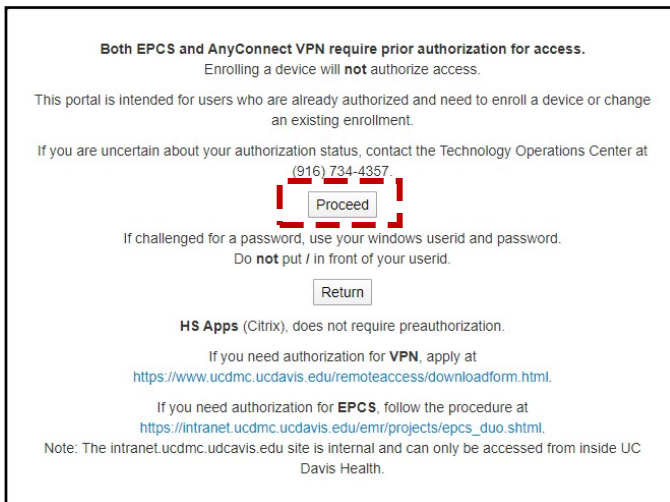
Step 1: Access and Enroll

1. From a Windows desktop/laptop browser, access the HSMFA website at: <https://HSMFA.ucdmc.ucdavis.edu>.
2. Click **Enroll EPCS VPN Citrix**.



UC Davis Health MFA Self Service

3. Click **Proceed**.



Both EPCS and AnyConnect VPN require prior authorization for access.
Enrolling a device will **not** authorize access.

This portal is intended for users who are already authorized and need to enroll a device or change an existing enrollment.

If you are uncertain about your authorization status, contact the Technology Operations Center at (916) 734-4357

Proceed

If challenged for a password, use your windows userid and password.
Do **not** put / in front of your userid.

Return

HS Apps (Citrix), does not require preauthorization.

If you need authorization for **VPN**, apply at
<https://www.ucdmc.ucdavis.edu/remotearchive/downloadform.html>.


If you need authorization for **EPCS**, follow the procedure at
https://intranet.ucdmc.ucdavis.edu/emr/projects/epcs_duo.shtml.

Note: The intranet.ucdmc.ucdavis.edu site is internal and can only be accessed from inside UC Davis Health.

Proceed

4. If a **Forefront Threat Management Gateway** screen displays. You must log on using your UC Davis Windows login credentials:

- Enter your UC Davis Windows user name (do not enter a domain or use a backslash (\) in front of your user name)
- Enter your password.
- Click **Log on**.



Microsoft®
Forefront
Threat Management Gateway

Security ([show explanation](#))

☐ This is a public or shared computer

☒ This is a private computer

☐ I want to change my password after logging on

Domain\user name:

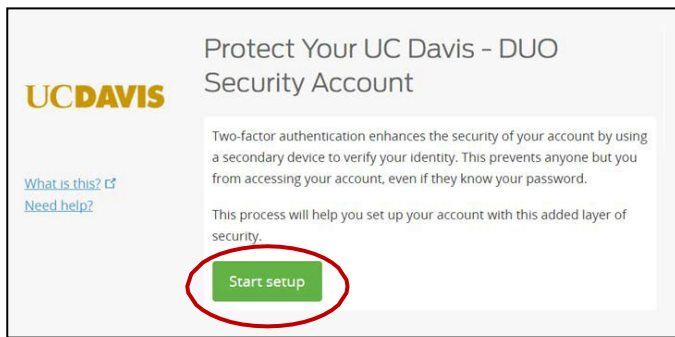
Password:

Log On

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Forefront Threat Management Gateway – User Name and Password Fields

5. Click **Start setup**.



UCDAVIS

Protect Your UC Davis - DUO Security Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

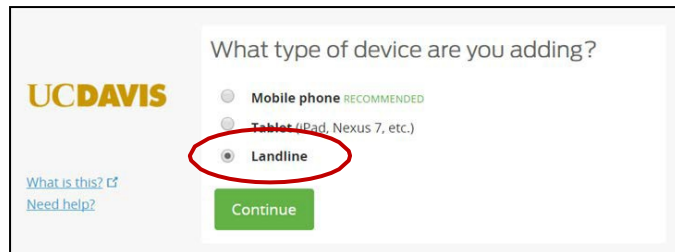
This process will help you set up your account with this added layer of security.

[What is this?](#) [Need help?](#)

Start setup

Start Setup

6. Select **Landline**, and then click **Continue**.



UCDAVIS

What type of device are you adding?

☐ Mobile phone RECOMMENDED

☐ Tablet (iPad, Nexus 7, etc.)

☒ Landline

Continue

[What is this?](#) [Need help?](#)

Select Device Type

7. Enter your landline phone number and click **Continue**.



UCDAVIS

Enter your phone number

United States

+1

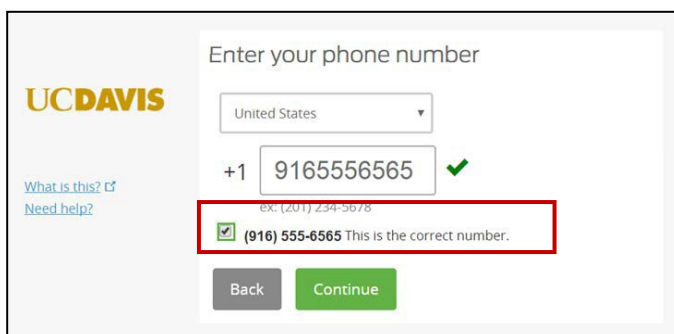
ex: (201) 234-5678

Back **Continue**

[What is this?](#) [Need help?](#)

Enter Landline Number

8. Confirm landline and click **Continue**.



UCDAVIS

Enter your phone number

United States

+1 9165556565 ✓

ex: (201) 234-5678

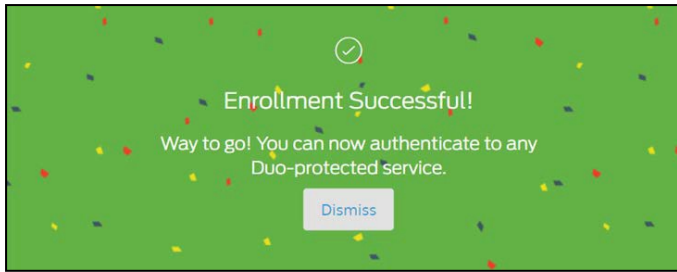
☒ (916) 555-6565 This is the correct number.

Back **Continue**

[What is this?](#) [Need help?](#)

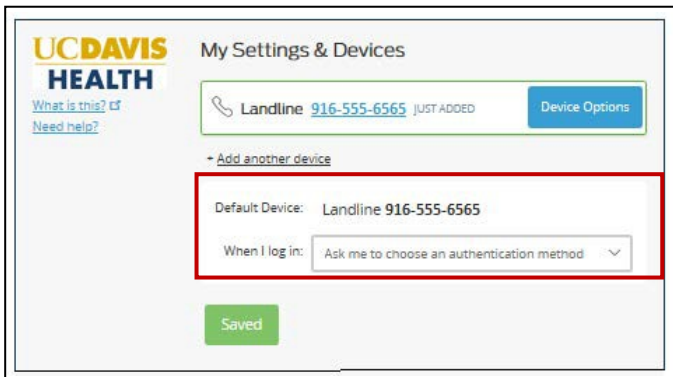
Confirm Number

9. At the **Enrollment Successful** screen, click **Dismiss**.



Enrollment Successful

10. Verify that your phone number is correct, and select an authentication option for **When I log in**. Click **Save**, if you made any changes.



My Setting & Devices

11. Close the browser to finish the process.