Enroll an Additional Authentication Device in Duo

You may wish to enroll an additional authentication device in Duo for situations when you do not have access to your primary authentication device. Follow the steps in this tip sheet to enroll an additional authentication device.

If you have never enrolled a device before do not use these instructions. Instead use the Enroll a Smart phone, Cell phone, or Land line Guide.

2. Click Enroll EPCS VPN Citrix.

UC Davis Health MFA Self Service
3. If you are Authorized to use VPN, Click Proceed.

Both EPCS and AnyConnect VPN require prior authorization for access. Enrolling a device will not authorize access.

This portal is intended for users who are already authorized and need to enroll a device or change an existing enrollment.

If you are uncertain about your authorization status, contact the Technology Operations Center at (916) 734-4357.

Proceed

If challenged for a password, use your Windows user ID and password.

Do not put / in front of your user ID.

Return

HS Apps (Citrix), does not require preauthorization.

If you need authorization for VPN, apply at https://www.ucdmc.ucdavis.edu/remteaccess/downloadform.html.

If you need authorization for EPCS, follow the procedure at https://intranet.ucdmc.ucdavis.edu/emt/projects/epcs_duo.shtml.

Note: The intranet.ucdmc.ucdavis.edu site is internal and can only be accessed from inside UC Davis Health.

Prior Approval Warning

4. If you use a non-Microsoft browser, or if you log in from outside the UC Davis Health Network, you will be challenged for your login ID. Use your normal Windows login credentials.

Forefront Login
5. You must use your original authentication device to prove your identity. Click the authentication method you wish to use to continue. (In this example, "Send me a push" is selected.)

Choose an Authentication Method

6. A notice confirming the requested authentication method displays.

Authentication Confirmation
7. Approve access on your device.

8. After, approving access on the original authentication device, the **My Settings & Devices** screen displays. Click **Add another device**.

9. Select the device type being added and click **Continue**. (For this example, we add a landline.)
10. Enter the phone number, click the checkbox to confirm the correct number, and then click **Continue**.

11. Confirm that all displayed information is correct.

12. AnyConnect doesn't allow device selection during login. It will always use the default device. Make sure you have selected the default device that you want to use for VPN authentication. Click Save if you have changed anything.

13. All done. Close the browser tab or window.